

# EAST FELICIANA MIGHTY KNIGHTS FOOBTALL HANDBOOK

# TABLE OF CONTENTS

- 1. Welcome Message and Mission Statement
- 2. Dedication
- 3. Philosophy
- 4. Roles and Responsibilities
  - a. Role of the Coach
  - b. Coaches' Responsibilities and Guidelines
  - c. Coaches' Code of Conduct
- 5. Player Guidelines and Expectations
  - a. Player Responsibilities and Expectations
  - b. Attendance Policy
  - c. Code of Conduct
  - d. Required Equipment
- 6. Parent Guidelines
  - a. Parent Orientation Meeting
  - b. Communication Protocol
- 7. Safety Policies
  - a. Safety and Injury Prevention
  - b. Concussion Education Materials
- 8. Complaint and Dispute Resolution
- 9. Practice and Game Guidelines
- 10. Hardship Assistance Policy
- 11. Forms
  - a. Player Information Form
  - b. Liability Waiver
  - c. Media Release Form
  - d. Birth Certificate and State ID Copy Requirement
  - e. Practice Conduct & Post-Practice Procedures
  - f. Guest Entry Policy

#### WELCOME MESSAGE AND MISSION STATEMENT

Welcome to the Mighty Knights!

Thank you for being part of the Mighty Knights family. This handbook is designed to provide you with valuable information about our organization, including our policies, expectations, and guidelines to ensure a positive experience for all participants.

Our mission is to promote teamwork, discipline, and sportsmanship while fostering personal growth both on and off the field. Together, we will create an environment where every player can develop their skills, build lifelong friendships, and achieve their full potential.

Please take the time to review this handbook carefully. Should you have any questions, feel free to reach out to our team staff. We look forward to a successful and rewarding season together!

# **DEDICATION**

This handbook is dedicated to the hardworking volunteer coaches who make our football program possible. We appreciate the time, effort, and dedication you give to the children of our community. The staff of the Mighty Knights Football Program extends heartfelt thanks for helping us provide this incredible opportunity to our youth. We hope you find this handbook helpful in your coaching endeavors.

#### PHILOSOPHY

The mission of the Mighty Knights Football Program is to provide high-quality, diverse, and accessible programs, services, and opportunities that enhance the lives of youth and their families. We aim to foster teamwork, sportsmanship, and personal growth through the sport of football. The game of football is just that—a game. Our primary goal is to ensure players enjoy the experience and develop a love for the sport. Emphasis is placed on skill development, teamwork, and sportsmanship, rather than on wins and losses. We encourage a stress-free, supportive environment where players can grow as athletes and individuals.

#### COACH ROLES AND RESPONSIBILITIES

Coaches in the Mighty Knights program are mentors, role models, and leaders who create a safe and fun learning environment for players. Key responsibilities include:

- Encouraging positive reinforcement and skill development.
- Promoting sportsmanship and teamwork.
- Ensuring the safety and well-being of all players.
- Communicating effectively with players and parents.

- Coaches' Responsibilities and Guidelines
- Coaches are required to:
- Be reliable and on time for practices and games.
- Distribute practice and game schedules to parents prior to the season.
- Ensure first aid kits are available and emergency contacts are on hand.
- Provide all players with equal opportunities to participate and develop.
- Conduct themselves professionally and with respect towards everyone involved in the program.
- Coaches' Code of Conduct
- Honor the philosophy that youth sports exist for youth, not adults.
- Exhibit good sportsmanship and gracious acceptance of both victory and defeat.
- Maintain a positive and supportive attitude towards all players, parents, and officials.

# PLAYER GUIDELINES AND EXPECTATIONS

The Mighty Knights Football Program values commitment, teamwork, and sportsmanship in all participants. These guidelines help ensure a successful and rewarding experience for every player. By following these expectations, athletes will contribute to a supportive, disciplined, and competitive team environment that fosters personal growth and team success.

# **Player Responsibilities and Expectations**

Players are expected to:

- Arrive on time, prepared, and ready to give their best effort.
- Demonstrate respect for teammates, coaches, opponents, and officials.
- Work hard, listen to instructions, and strive for continuous improvement.
- Embrace teamwork and contribute positively to a supportive team culture.

# **Attendance Policy**

Regular attendance is crucial for personal and team success. Players must:

- Attend all scheduled practices and games.
- Notify the coaching staff in advance if unable to attend.
- Understand that consistent attendance is essential for skill development and team cohesion.

# **Code of Conduct**

A positive atmosphere on and off the field is vital. Players should:

- Maintain high standards of sportsmanship and fair play.
- Follow all instructions from coaches and respect officials' decisions.
- Refrain from any behavior that disrupts team harmony or undermines the program's values.
- Represent the Mighty Knights with integrity and pride.

# **Required Equipment**

Proper equipment is mandatory for safety and optimal performance. The following equipment is required:

- Helmet
- Shoulder pads
- Mouth guard
- Cleats
- Water bottle (labeled with name)

# PARENT GUIDELINES

The Mighty Knights program values parental support and involvement to create a positive and enriching experience for all participants. The following guidelines help ensure a successful collaboration between parents, coaches, and players:

# **Parent Orientation Meeting**

Parents are encouraged to attend an orientation meeting at the beginning of the season. This meeting will:

- Introduce the program's philosophy, mission, and expectations.
- Provide an overview of team rules, safety protocols, and schedules.
- Introduce the coaching staff and outline their roles.
- Address questions or concerns and provide clarity on participation requirements.

#### **Parent Responsibilities**

Parents are expected to:

- Encourage their children to show respect, sportsmanship, and commitment.
- Ensure players arrive on time and are properly equipped for practices and games.
- Stay informed by regularly checking team communications via email, messaging apps, or social media updates.
- Support the team by volunteering when opportunities arise (e.g., snacks, transportation, events).

#### **Volunteer Hours**

• Families are expected to volunteer each season at minimum of 3 hours in team activities (e.g., events, concessions, gate admissions, etc.) Hours can be spread across the season.

# **Game Day Conduct**

To maintain a positive environment, parents should:

- Cheer respectfully for all players, avoiding negative or critical comments.
- Refrain from coaching from the sidelines to allow the coaching staff to lead effectively.
- Respect referees' decisions and avoid confrontations.
- Lead by example in demonstrating sportsmanship and teamwork.

#### **Communication Protocol**

Open and respectful communication is key to resolving any concerns:

- 1. For general inquiries, contact the Team Manager.
- 2. For coaching-related matters, address concerns with the Head Coach.
- 3. For unresolved issues, escalate to the Program Coordinator.

Official communications will be shared via:

- Email and the team messaging app.
- The Mighty Knights Private Facebook Group and/or Public Page for announcements.

# **Safety and Support**

Parents play a crucial role in player safety and well-being by:

- Informing coaches of any health concerns or injuries.
- Encouraging proper hydration, nutrition, and rest for their children.
- Supporting a balanced schedule to ensure sports do not interfere with academics or family time.

By adhering to these guidelines, parents contribute to a supportive and enjoyable experience for all participants in the Mighty Knights program.

#### SAFETY POLICIES

The health, safety, and well-being of players are the top priorities of the Mighty Knights program. Coaches, parents, and players must work together to maintain a safe environment.

# **General Safety Guidelines**

- Coaches will supervise players at all times during practices, games, and team events.
- Players must use appropriate and properly fitted equipment, including helmets, pads, and footwear.
- Facilities and equipment will be inspected regularly for safety hazards. Any issues will be promptly addressed.
- All participants must adhere to the established rules and safety guidelines during practices and games.

# **Injury Prevention**

- Warm-ups and cool-downs are mandatory for all practices and games to prevent injuries.
- Coaches will monitor players for signs of fatigue or overexertion.
- Players must communicate any discomfort, pain, or injuries to the coach immediately.
- Proper hydration will be encouraged before, during, and after all activities.

# **Emergency Preparedness**

- A first aid kit will be available at all practices and games.
- Emergency contact information for each player will be on hand at all times.
- In the event of an injury, the coach will assess the situation and seek appropriate medical assistance.
- An incident report will be completed for any significant injuries or safety concerns.

# **Concussion Awareness and Management**

Concussions are a serious concern in youth sports. The Mighty Knights program adheres to the following protocols:

- 1. **Education:** All players, parents, and coaches will review concussion education materials to recognize the signs and symptoms of a concussion.
- 2. **Immediate Action:** If a player is suspected of having a concussion:
  - o They will be removed from play immediately.
  - o They will not return to play until cleared by a qualified medical professional.
- 3. **Return to Play:** Players diagnosed with a concussion must follow a step-by-step process for returning to play, as outlined by a healthcare provider.

# Health and Hygiene

- Players should bring their own water bottles and avoid sharing to prevent the spread of illness.
- Proper hygiene practices, including handwashing and equipment cleaning, are encouraged.
- Players and coaches should stay home if they are sick to avoid exposing others.

By adhering to these safety policies, we can ensure a secure and supportive environment that prioritizes the well-being of all participants in the Mighty Knights program.

#### COMPLAINT AND DISPUTE RESOLUTION

To ensure a respectful and professional environment, the Mighty Knights program has established clear procedures for addressing complaints and resolving disputes. All concerns will be handled promptly and fairly to maintain a positive experience for everyone involved.

# **Step 1: Address the Concern Directly**

- If an issue arises, parents or players should first address the concern directly with the individual involved (e.g., coach, team manager).
- Conversations should occur privately and at an appropriate time, avoiding heated exchanges during games or practices.

# **Step 2: Escalate to the Head Coach**

- If the issue remains unresolved, the concern can be escalated to the Head Coach.
- The Head Coach will review the situation and work to mediate a resolution that aligns with the program's policies and values.

# **Step 3: Contact the Program Coordinator**

- For unresolved matters, the Program Coordinator will step in as the final point of contact.
- The Program Coordinator will conduct an impartial review and work collaboratively with all parties to resolve the dispute.

#### **Guidelines for Effective Communication**

- Concerns should be raised promptly—ideally within 48 hours of the incident—to ensure timely resolution.
- All communication should be respectful and focused on finding a solution. Abusive or disrespectful language will not be tolerated.

#### **Resolution Process**

- The resolution process may involve gathering input from all parties, reviewing relevant policies, and determining a fair outcome.
- Decisions made by the Program Coordinator are considered final.

# **Confidentiality**

 All complaints and disputes will be handled with discretion to protect the privacy of those involved.

By following this structured approach, we aim to foster a culture of open communication, mutual respect, and continuous improvement within the Mighty Knights program.

# PRACTICE AND GAME GUIDELINES

The Mighty Knights program establishes clear guidelines for practices and games to ensure a productive, safe, and enjoyable environment for all participants.

# **Attendance and Punctuality**

- Players must arrive at least 15 minutes before the scheduled start time for practices and games.
- If a player cannot attend, parents should notify the coach in advance.

# **Preparedness**

- Players must bring all necessary equipment, including helmets, pads, cleats, and water bottles.
- Proper attire for weather conditions and activity is required.
- Personal items should be labeled and kept organized.

# **Behavior and Respect**

- Players are expected to treat coaches, teammates, opponents, and staff with respect.
- Parents and spectators are encouraged to cheer positively and refrain from negative comments.
- Unsportsmanlike behavior, including taunting or arguing with referees, will not be tolerated.

# **Effort and Participation**

- Players must give their full effort during all drills, practices, and games.
- Staying engaged and focused throughout the session is essential for team growth.

# **Safety**

- All participants must follow safety protocols, including the proper use of equipment.
- Any injuries or health concerns should be reported to a coach immediately.
- Players must hydrate adequately before, during, and after activities.

#### **Game Conduct**

- Players will display good sportsmanship at all times, win or lose.
- Coaches and players will respect referees' decisions and avoid confrontations.

• Teammates are expected to support one another and represent the Mighty Knights with integrity.

# **Parental Support**

- Parents should ensure players are punctual, prepared, and equipped for all activities.
- Spectators are encouraged to provide positive encouragement and uphold the program's values of respect and sportsmanship.

By adhering to these guidelines, we can ensure practices and games are successful and foster a supportive environment for growth and teamwork.

#### ATTENDANCE, PUNCTUALITY, AND EXPECTATIONS

Consistent attendance and punctuality are vital to the success of the Mighty Knights program. These guidelines ensure that all participants contribute to team cohesion, skill development, and a positive experience.

# **Attendance Requirements**

- Players are expected to attend all scheduled practices, games, and team meetings.
- Absences must be communicated to the coach in advance, along with the reason for the absence.

#### **Punctuality**

- Players must arrive at least 15 minutes before the start of practices and games to allow adequate time for preparation.
- Being on time demonstrates commitment and respect for the team and coaching staff.

# **Expectations for Players**

- **Preparedness:** Players should bring all necessary equipment, including proper attire, protective gear, and water bottles.
- **Engagement:** Players must actively participate in all drills, activities, and team discussions.
- **Respect:** Players must treat teammates, coaches, and officials with respect and follow all instructions promptly.
- Safety: Players are expected to prioritize their well-being and report any injuries or health concerns immediately.

# **Expectations for Parents**

• Ensure that players arrive on time, properly dressed, and equipped.

- Communicate any scheduling conflicts or absences to the coach as early as possible.
- Support the team by promoting punctuality, discipline, and respect.

By adhering to these guidelines, players and parents contribute to a positive and effective environment that promotes the values of teamwork, discipline, and sportsmanship.

# SIDELINE CONDUCT

The Mighty Knights program promotes a positive and respectful atmosphere both on and off the field. Proper sideline behavior from players, parents, and spectators is essential for maintaining sportsmanship and team integrity.

# **Player Sideline Conduct**

- Players on the sideline must remain attentive to the game and supportive of their teammates.
- Follow the instructions of the coaching staff at all times.
- Stay engaged by observing gameplay and preparing to re-enter the game if needed.
- Avoid negative comments or distractions that may disrupt the focus of others.

# **Parent and Spectator Sideline Conduct**

- Cheer positively for all players and teams, focusing on encouragement rather than criticism.
- Refrain from coaching or instructing players during games to avoid conflicting with coaches' strategies.
- Avoid arguing with referees or engaging in negative interactions with opposing teams or spectators.
- Respect the decisions made by the coaching staff and officials.

# **General Guidelines for All**

- Maintain a family-friendly environment by refraining from using inappropriate language or gestures.
- Adhere to all facility rules and policies, including seating and behavior guidelines.
- Address any concerns respectfully and through the proper communication channels after the game or practice.

By modeling positive sideline conduct, players, parents, and spectators help foster a supportive environment that prioritizes teamwork, respect, and the spirit of the game.

#### HARDSHIP ASSISTANCE POLICY

The Mighty Knights Organization is committed to making our program accessible to families facing financial challenges. To ensure fairness and sustainability, hardship assistance is available under the following guidelines:

# 1. Eligibility:

Families experiencing financial hardship may apply for assistance to cover registration fees or other program costs. Assistance is limited and based on need and available funds.

# 2. **Application Process**:

- Families must complete the Hardship Assistance Application and submit all required documentation.
- Applications will be reviewed by the Board of Directors, and decisions will be communicated within 14 days of submission.

# 3. Requirements for Recipients:

- **Volunteer Commitment**: Families must commit to at least 18 hours of volunteer service during the season.
- **Fundraiser Participation**: Families must fully participate in all team fundraising activities.
- Player Attendance: Players must maintain regular attendance at practices and games.

# 4. **Accountability**:

Failure to meet the volunteer, fundraising, or attendance requirements will result in the termination of assistance and ineligibility for future seasons.

#### 5. Renewal:

Assistance is granted on a season-by-season basis. Families must reapply each year if financial hardship continues.

# 6. **Application**:

Please reach out to the team manager to request and application at <a href="mailto:mightyknightsfootball@gmail.com">mightyknightsfootball@gmail.com</a>

# **REQUIRED FORMS**

- 1. Player Information Form
- 2. Liability Waiver
- 3. Media Release Form
- 4. Birth Certificate (Copy of BC only-Send to mightyknightsfootball@gmail.com)
- 5. State Identification Card (Physical card should be turned into Team Manager, also email a copy to mightyknightsfootball@gmail.com)
- 6. Practice Conduct & Post-Practice Procedures

#### **Submission Guidelines**

- All forms must be completed accurately and submitted by the designated deadline.
- Copies of the birth certificate and state identification card should be provided in either physical or digital format.
- If assistance is needed to complete the forms or gather the necessary documents, please contact the Team Manager or Program Coordinator.

By ensuring all required forms and documents are submitted, we can provide a secure and organized environment for every participant.

# Mighty Knights Player Information Form

Player Information				
Full Name:				
Date of Birth:				
Address:				
City, State, ZIP Code:				
Phone Number:				
School:				
Grade:				
Medical History				
Allergies:				
Current Medications:				
Past Injuries (Please include dates):				
Any known medical conditions:				
Are there any restrictions on physical activity? (If yes, please specify):				
Parent/Guardian Information				
Parent/Guardian 1 Full Name:				
Relationship to Player:				
Phone Number:				
Email Address:				
Address (if different from player's):				
Parent/Guardian 2 Full Name:				
Relationship to Player:				

Phone Number:
Email Address:
Address (if different from player's):
Emergency Contact Information (Other than Parent/Guardian)
Emergency Contact Full Name:
Relationship to Player:
Phone Number:
Email Address:
Physician Contact Information
Physician's Full Name:
Physician's Phone Number:
Physician's Address:
Consent and Agreement
I hereby give permission for my child to participate in the youth football program. I understand that football is a physical sport and there are inherent risks involved. I have provided accurate and complete information regarding my child's medical history.
Parent/Guardian Signature:
Date:

# **Mighty Knights Sports Liability Waiver (Informed Consent)**

# **Liability Waiver and Informed Consent**

Participant's Name:
Parent/Guardian's Name:
Address:
City, State, ZIP:
Phone:
Email:

# Acknowledgment of Risk and Consent to Participate

I, the undersigned, as the parent/guardian of the above-named participant, acknowledge and understand that participation in youth football involves the risk of injury, including but not limited to, concussions and other head injuries. I acknowledge that:

- 1. Football is a contact sport that inherently involves a risk of injury.
- 2. Injuries, including concussions, can occur despite proper equipment, safe play techniques, and coaching.
- 3. Concussions are serious and can have long-term health consequences if not properly managed.

#### **Assumption of Risk**

I voluntarily agree to allow my child to participate in youth football and assume all risks, known and unknown, associated with the sport. I understand that while efforts will be made to ensure the safety and well-being of all participants, injuries can and do occur.

#### **Consent for Medical Treatment**

In the event of an injury, I consent to my child receiving appropriate medical treatment. I understand that it is my responsibility to inform the coach and medical personnel of any pre-existing medical conditions or concerns.

#### **Concussion Awareness**

I have received and read the Concussion Education Materials provided by the team. I understand:

1. The nature and risks of concussions.

- 2. The symptoms of concussions and the importance of recognizing them.
- 3. The procedures for responding to suspected concussions, including the action plan of removing the athlete from play and seeking medical attention.
- 4. The necessity of obtaining written clearance from a licensed physician before my child can return to play after a suspected concussion.

# **Liability Waiver**

In consideration of allowing my child to participate in youth football, I, on behalf of myself and my child, hereby release, waive, and discharge the team, its coaches, volunteers, and affiliated organizations from any and all liability for injuries, including concussions, that may occur during participation in practices, games, or other activities associated with the team.

# **Agreement to Follow Protocols**

I agree to follow all team protocols and procedures related to injury prevention, recognition, and management, including those specifically related to concussions. I understand that failure to comply with these protocols may result in my child being removed from participation for their safety.

#### **Confirmation of Informed Consent**

By signing below, I confirm that I have read and understand this waiver and the Concussion Education Materials. I acknowledge the risks involved in youth football and agree to the terms outlined above. I confirm that I have informed my child of these risks and the importance of following safety protocols.

Parent/Guardian Signature:		
have received a copy of the Concussion Education Materials for Mighty Knights Youth Football Team.		
Parent/Guardian Initials:		
Date:		
Participant's Signature (if 12 years or older):		
Date:		
Coach's Signature:		
Date:		

This waiver is intended to be legally binding. If any part of this document is found to be invalid, the remaining provisions shall remain in effect.

#### **Concussion Education Materials**

#### Introduction

Concussions are a serious concern in youth football. As participants, parents, and coaches, it is essential to understand the risks, prevention methods, symptoms, and recovery process associated with concussions. This guide aims to provide comprehensive information to ensure the safety and well-being of our athletes.

# 1. Understanding Concussions

A concussion is a type of traumatic brain injury (TBI) caused by a blow to the head or body, a fall, or another injury that jars or shakes the brain inside the skull. Concussions can have serious, long-term consequences if not properly managed.

# **Potential Consequences:**

- Memory problems
- Difficulty concentrating
- Mood changes
- Headaches
- Dizziness
- Long-term cognitive impairment

# 2. Prevention and Preparedness

While it is impossible to eliminate the risk of concussions entirely, there are steps we can take to minimize the risk:

# a. Proper Equipment:

- Ensure all athletes wear properly fitted helmets and protective gear.
- Regularly inspect and maintain equipment.

# b. Safe Play Techniques:

- Teach and enforce safe tackling and blocking techniques.
- Discourage aggressive or dangerous play.

#### c. Educate and Train:

- Educate athletes, parents, and coaches about the risks of concussions.
- Train coaches in recognizing and responding to concussion symptoms.

#### d. Environment:

• Ensure the playing field is safe and well-maintained.

Monitor weather conditions to avoid extreme heat or cold.

# **3. Recognizing Concussion Symptoms**

Symptoms of a concussion can vary and may not appear immediately. It is crucial to recognize the signs and respond promptly.

#### **Common Symptoms:**

- Headache or "pressure" in the head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Sensitivity to light or noise
- Feeling sluggish, foggy, or groggy
- Confusion or memory problems
- Just not "feeling right" or "feeling down"

# 4. How to Respond to a Suspected Concussion

If a concussion is suspected, it is vital to take immediate action. We have an action plan that includes:

# a. Immediately Remove the Athlete from Play or Practice:

- Immediately remove the athlete from the game or practice.
- Do not allow the athlete to return to play the same day.

#### **b. Seek Medical Attention:**

- Have the athlete evaluated by a healthcare professional experienced in treating concussions.
- Follow the healthcare professional's advice and instructions.

# c. Keep the Athlete Out of Play or Practice Until Written Clearance:

• The athlete must provide written clearance from a licensed physician before returning to play or practice.

# d. Confirm Sports Liability Waivers (Informed Consent):

• Ensure sports liability waivers are secured from parents and/or players, indicating they are informed about the risks and protocols related to concussions.

#### e. Inform and Educate:

• Inform the athlete's parents or guardians about the injury.

• Educate them on the symptoms and importance of monitoring the athlete.

# f. Monitor Symptoms:

- Keep a close watch on the athlete's symptoms over the next few days.
- Ensure the athlete avoids physical and cognitive activities that can worsen symptoms.

# 5. Steps for Returning to Play

Returning to play after a concussion should be a gradual process overseen by a healthcare professional:

#### a. Rest and Recovery:

• Complete rest from physical and mental activities until symptoms resolve.

# b. Gradual Return to Play Protocol:

- 1. **Symptom-Limited Activity:** Begin with light physical activity, such as walking or stationary cycling.
- 2. **Light Aerobic Exercise:** Progress to moderate intensity exercise that doesn't cause symptoms.
- 3. **Sport-Specific Exercise:** Begin non-contact training drills.
- 4. **Non-Contact Training Drills:** Increase intensity of sport-specific drills.
- 5. **Full-Contact Practice:** Participate in normal training activities.
- 6. **Return to Play:** Resume full participation in games and practices.

#### c. Monitoring and Assessment:

- Continuously monitor the athlete's symptoms during each step.
- Ensure a healthcare professional evaluates the athlete before full return to play.

#### **Conclusion**

Understanding and managing the risk of concussions is crucial in youth football. By focusing on prevention, recognizing symptoms, responding appropriately, and following a structured return-to-play protocol, we can help keep our athletes safe and healthy. Let's work together to protect our young athletes and promote a safer sports environment.

#### For More Information:

- CDC Heads Up: Concussion in Youth Sports
- USA Football: Concussion Awareness and Education
- National Federation of State High School Associations (NFHS): Concussion Resources

By staying informed and proactive, we can minimize the risk of concussions and ensure the well-being of all participants in our youth football program.

# **Attendance Policy**

Purpose:

To ensure consistent attendance at practices and games, promoting team cohesion, skill development, and a strong work ethic among players.

# 1. Policy Overview

This policy outlines the expectations for player attendance at practices and games, as well as the consequences for unexcused absences.

# 2. Attendance Expectations

Practices: Players are expected to attend all scheduled practices. Regular attendance is crucial for the development of individual skills and team dynamics.

Games: Players are required to attend all scheduled games. Missing games disrupts team performance and affects overall team morale.

# 3. Reporting Absences

Excused Absences: Parents or guardians must notify the coach at least 24 hours in advance if a player will be absent due to illness, family emergencies, or other valid reasons.

Unexcused Absences: Failure to notify the coach in advance will result in the absence being considered unexcused.

# 4. Consequences for Unexcused Absences

First Offense: The player will receive a verbal warning and a reminder of the attendance policy.

Second Offense: The player will be benched for the next game.

Third Offense: The player will be suspended from participating in two consecutive games.

Fourth Offense: A meeting will be held with the player, parents, and coaching staff to discuss further disciplinary actions, which may include suspension for the remainder of the season.

#### 5. Tardiness

Players are expected to arrive on time for practices and games. Repeated tardiness will be addressed as follows:

First Offense: Verbal warning.

Second Offense: Additional conditioning or practice drills.

Third Offense: Benching for part of the next game.

#### 6. Communication and Documentation

All absences and tardiness will be documented by the coaching staff.

Parents and players will be informed of their attendance status and any resulting consequences in a timely manner.

# 7. Special Circumstances

Special circumstances that may affect attendance will be considered on a case-by-case basis. The coaching staff will work with families to find reasonable solutions.

# 8. Review and Acknowledgment

This policy will be reviewed with all players and parents at the beginning of each season.

Players and parents must sign an acknowledgment form indicating they understand and agree to the attendance policy and its consequences.

# **Acknowledgment:**

I have read and understand the East Feliciana Mighty Knights Attendance Policy. I agree to adhere to the attendance requirements and understand the consequences for unexcused absences and repeated tardiness.

Player Name:	_
Parent/Guardian Name:	
Signature:	
Date:	

#### **Code of Conduct**

As a participant in the Mighty Knights organization, I agree to uphold the following standards of conduct:

- 1. Respect: I will show respect towards coaches, teammates, opponents, officials, and spectators at all times.
- 2. Sportsmanship: I will demonstrate good sportsmanship and refrain from any form of bullying, taunting, or negative behavior.
- 3. Commitment: I will attend all practices and games on time, fully prepared to participate.
- 4. Integrity: I will play fairly, follow all rules, and represent the Mighty Knights with honor.
- 5. Responsibility: I will take care of my equipment and respect the facilities used for practices and games.
- 6. Communication: I will communicate respectfully with my coaches and address any concerns appropriately.

I understand that failure to adhere to this Code of Conduct may result in disciplinary actions, including suspension or dismissal from the team.

Participant's Name:	
Participant's Signature:	
Date:	
Parent/Guardian Signature:	

# Mighty Knights Media Release Form

I, the undersigned, hereby grant the Mighty Knights organization permission to use my child's name, likeness, image, voice, and/or appearance as may be embodied in any photos, videos, or audio recordings taken during Mighty Knights events or activities. This includes, but is not limited to, promotional materials, social media posts, newsletters, and website publications.

I understand and agree that:

- These materials may be used for a variety of purposes including promotional efforts and event documentation.
- I will not receive any compensation for the use of these materials.

This consent is granted indefinitely unless revoked in writing.

• My child's participation and name may be revealed in descriptive text or commentary.

I further release and hold harmless the Mighty Knights organization, its representatives, and volunteers from any claims, demands, or causes of action arising out of the use of these materials.

Child's Name: \_\_\_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_\_

Date: \_\_\_\_\_\_

Contact Information: Phone: \_\_\_\_\_\_

Email: \_\_\_\_\_\_

I do not consent to the use of my child's image or likeness in any media materials produced by the Mighty Knights organization.

#### **Practice Conduct & Post-Practice Procedures**

To ensure a safe and organized environment for all participants, the following rules must be followed during and after practice:

#### **Post-Practice Dismissal**

- o After practice, all players and cheerleaders must gather their personal belongings and equipment and head directly home or to their guardian.
- o No lingering, horseplay, or loitering in the practice area, parking lot, or surrounding areas.
- o Coaches and staff are not responsible for supervising children after practice ends.

# **No Horseplay Policy**

- o Horseplay is strictly prohibited at all times, including during water breaks.
- o Players and cheerleaders should take water breaks seriously, hydrate, and return to practice promptly.
- Water bottles must be kept in designated areas and should not be left scattered around the practice field.

# **Late Pickup Policy**

- o Parents/guardians must pick up their child on time after practice.
- o If a parent leaves and returns, they must arrive by the scheduled dismissal time.
- o Late Pickup Fees:
  - First offense: Verbal warning
  - Second offense: \$10 late fee
  - Third offense: \$20 late fee and suspension from practice and games until the fee is paid

# **Tardy Policy**

- o Players and cheerleaders are expected to arrive on time for practice.
- o After three tardies, the player or cheerleader will face disciplinary action as determined by the coaching staff.

# **Cell Phone Policy**

- No cell phones are allowed during practice or water breaks.
- o If a player or cheerleader brings a cell phone to practice, it must remain stored away and not used during practice.
- o If a phone is used during practice, it will be collected by the coach and returned after practice.

By signing, parents and participants acknowledge these rules and agree to adhere to them.		
Participant Name:	Date:	
Parent/Guardian Name:	Signature:	

# **Guest Entry Policy**

#### **Purpose:**

To ensure the safety and well-being of all players, coaches, families, and spectators, the Mighty Knights Youth Football & Cheer program enforces the following guest entry policy at all team events, including practices, games, and fundraisers.

# 1. Restricted Entry & Removal

- a. Any individual with a valid restraining order or legal restriction against them in relation to a player, coach, or team member will not be allowed entry to team events.
- b. Individuals who have been involved in prior disruptions, altercations, or have been notified by team leadership that they are no longer welcome may also be denied entry.
- c. Any guest refusing to leave when asked will result in law enforcement being contacted immediately.

#### 2. Enforcement Process

- a. Parents or guardians who have obtained a restraining order must provide a copy to team leadership before the event.
- b. Team leadership will coordinate with the venue staff, security personnel, or local law enforcement to enforce the order as needed.
- c. Gate attendants and volunteers will be given clear instructions on who is restricted from entry and how to escalate concerns.

#### 3. General Conduct & Safety

- a. All attendees must conduct themselves respectfully.
- b. Any behavior deemed threatening, aggressive, or disruptive will result in removal from the premises.
- c. Law enforcement may be called at the discretion of team leadership for any situation that poses a safety risk.

#### 4. Compliance with Venue Policies

- a. As we utilize facilities such as Slaughter Community Charter School, all attendees must comply with school policies in addition to team policies.
- b. The team reserves the right to modify or enforce additional entry restrictions in coordination with venue administrators.

# 5. Final Authority

Decisions regarding entry and removal are at the sole discretion of the Mighty Knights Board of Directors and coaching staff in accordance with legal guidelines.

Participant Name:	Date:
Parent/Guardian Name:	Signature: